

Geneva Ministerial Conference on Afghanistan

27-28 November 2018

Guidance for Heads of Delegation

Accreditation

- Each Delegation can nominate one Head of Delegation, who will receive a VIP badge.

Access to the Council Chamber on 28 November (Plenary)

- The format for the plenary is Head of Delegation plus two delegates.
- The Head of Delegation will be seated on the main floor of the Council Chamber. S/he can take one delegate as a plus one to the main floor, and a second delegate can enter the gallery of the Council Chamber.
- The Head of Delegation will require a secondary pass (yellow) to enter the Council Chamber. The secondary pass (yellow) for Heads of Delegations is exchangeable, i.e. if the Head of Delegation needs to step out another member of the delegation can take her/his seat.
- The two delegates who join the Head of Delegation in the Council Chamber also need secondary passes (yellow for main floor, orange for gallery) to enter the main floor and gallery, respectively. The passes are not individual and can be exchanged between any member within each delegation.
- Floater passes will be available for pick-up by Permanent Missions at the Pregny gate of the Palais des Nations on Sunday 25 November 2-7pm as well as Monday 26 November from 7am onwards (pick-up recommended after 12pm to avoid long lines).

VIP lunch on 28 November

- All Heads of Delegation of UN Member States are invited to a VIP lunch on 28 November, in the Delegates Restaurant on the 8th floor.

Access to the Head of Delegation Lounge (Czech Salon)

- All Heads of Delegation of UN Member States have access to the VIP Lounge (Czech Salon), which is located next to the Council Chamber.
- Light refreshments will be served in the VIP Lounge.

Bilaterals

- For high level bilaterals, several rooms in the Concordia area of the Palais des Nations have been blocked. The rooms are allocated on a 30min slot basis.
- To book a room for a bilateral please contact Mr. Sven Hunziker sven.hunziker@un.org

Questions

- For Protocol issues, please contact UNOG Protocol: Mr. Sergey Shaposhnikov sergey.shaposhnikov@un.org.
- For any other questions, please contact the UNAMA Secretariat: Ms. Van Nguyen nguyen.thi.ngoc.van@undp.org and Mr. Thomas George george17@un.org.